



STEERING GROUP MEETING 3 (VC) - MINUTES

Date: Friday 31st January 2020 - **Location:** Video Conference (VC) - **Time:** 0930

This meeting took place by Video Conference (VC) to replace the cancelled Steering Group (SG) meeting in January.

Present in Oban:

Amie Williams – Project Officer (AW)

Andrew Campbell – Chair (AC)

Councillor Roddy McCuish – Argyll and Bute Council (RM)

Present through external video link:

Annabel Lawrence – Coastal Communities Network (CCN) (ALA)

Finlay Bennet – Marine Scotland Policy (FB)

Janet Khan – Scottish Environmental Protection Agency (SEPA) (JK)

Marina Curran-Colthart – Argyll and Bute Council (MCC)

Nicole Anderson – Community Inshore Fisheries Alliance (CIFA) (NA)

Sarah Brown – Royal Yachting Association (RYA) Scotland (SB)

Sarah Cunningham – Scottish Natural Heritage (SNH) MPA and PMF Manager (SC)

Simon Macdonald – West Coast Inshore Fisheries Group (WCIFG) (SMD)

Apologies:

Alan Kettle-White – Argyll District Salmon Fisheries Board (DSFB) (AKW)

Adam Lewis – Northern Lighthouse Board (AL)

Anne Anderson – Scottish Salmon Producers Organisation (SSPO) (AA)

Claire McSorley – MarPAMM MPA Data Management and Mapping Advisor (CMS)

David Adams-McGilp – Visit Scotland (DAM)

Esther Brooker – Environment LINK (EB)

Harriett Rushton – Ministry of Defence (MOD) (HR)

Jane Dodd – SNH (JD)

Joanne Holbrook – Marine Scotland Compliance (JH)

Philip Robertson – Historic Environment Scotland (HES) (PR)

1. Welcome and apologies

AC welcomed the steering group and apologies were given. AC then invited individuals to introduce themselves, highlighting their role. The following attended in place of the lead liaison for their respective organisation, corporate body or sector:

- Marina Curran-Colthart in the absence of Fergus Murray (FM) from Argyll and Bute Council
- Nicole Anderson in the absence of Elaine Whyte (EW) from Communities Inshore Fisheries Alliance (CIFA)

SC (SNH MPA and PMF Manager) was also introduced to the group. SC will become the new chair of the MarPAMM-Argyll Steering Group (SG) in March 2020 (approved at meeting 2). SMD was also welcomed to the SG. As the new Chair of the WCIFG, SMD will replace Alastair McNeill (AMN) on the SG.

2. Confirmation of minutes from meeting 2

AC spoke to the SG about the draft minutes from meeting 2. AC told the SG that the contents of the minutes had been challenged by a third party who were not members of the SG and had requested that we remove a statement referring to creel entanglement within the South Arran MPA from the minutes as it had gone unchallenged and no evidence was provided.

AC informed the group that we had responded to the request and would not be removing the statement from the minutes. Instead, an action point would be added to the minutes to follow up with the SG member that raised the concern.

JK mentioned a paper that discussed the development of ropeless creels and could distribute the paper to the group if interested. SMD highlighted that the WCIFG was given a presentation about this during their last meeting in January.

ACTION POINT: AW to revise the minutes from meeting 2 and add an action point to follow up with the SG member that raised the concern of creel entanglement.

ACTION POINT: AW to request that SAMS publish the confirmed minutes from meeting 2 and the draft minutes from meeting 3 (VC) onto the MarPAMM website.

3. Updates from previous meeting (including action points (AP))

- An update was given on the progress of the APs from the previous meeting (see **Appendix 1**).

- AW told the SG that the website had been updated since the last SG meeting, including dedicated sections on the Argyll page for general information and SG documents to be held. SB said that it was difficult to see how to navigate to the Argyll page from the homepage and AW agreed. AW will follow this up with SAMS and will request that a banner navigating to the Argyll page be put on the homepage.
- RM said it was great that AW is presenting at the MAKI Community Planning meeting in February and suggested that AW could also attend the Councillors' Business Day and the Scottish Seaweed Industry Association Annual Conference (Oban) as the events would be good opportunities for engagement.

ACTION POINT: AW to speak to SAMS about having a banner placed on the MarPAMM website's homepage so stakeholders can navigate to the Argyll page more easily.

ACTION POINT: AW to look at other engagement opportunities.

4. Feedback session 1: Development of the MPA information package and training project and Year of Coasts and Waters (YCW) Familiarisation Day

Familiarisation Day

AW talked to the SG about the Familiarisation Day that has been planned as part of the YCW 2020. A summary of the day can be found [here](#).

The SG felt that this was a good project to undertake and that there was a lot of information packed into one day. Many members felt that it needs to be clear who the target audience is and that it should be ensured that the attendees take the information they have learned and disseminate it to others. RM suggested inviting the port of Oban cruise ships.

FB said we should think about the issues that are worth discussing on the day and asked if MarPAMM could build on the event and take something away from it. MCC suggested that we include an evaluation form that can be filled out at the end of the day so that feedback can be captured and suggested that attendees could also receive an information pack to take away. The SG agreed that the evaluation form would be a good inclusion and that the information should be made available online. AW said that if the MPA information leaflet aimed at the general public is ready by the familiarisation day then this could be given to the attendees and initial feedback on the leaflet could also be given.

The group also provided feedback on some of the locations that could be visited on the trip and suggested ways in which the day could be documented.

ACTION POINT: AW to communicate feedback from the SG on the familiarisation day to SNH Tourism Officer, Theresa Kewell, who is helping to coordinate the day.

MPA information package

AW then went on to discuss with the group the draft plan of the MPA information package and the progress that has been made since the project plan was distributed to the SG. In summary:

- The leaflet will now be designed by March 2020.
- An online version will be made available.
- AW has begun collating photographs and producing text for the leaflet.
- The leaflet will now feature an A3 map instead of an A5 map that will focus on showcasing the species and habitats found in the MPAs.
- Once the leaflet is drafted, there will be dedicated login page on the MarPAMM website that members can access which will allow them to provide feedback on the design.

SB highlighted that to launch the leaflet something short and snappy has to be developed in order to encourage people to engage with the leaflet or digital PDF. SB suggested something like an animation video would be appropriate and would have a longer shelf life.

ACTION POINT: AW to talk to MarPAMM comms team SAMS about the development of content for the launch of the leaflet that would encourage engagement.

5. Update on other project proposals

- **Argyll and Bute Council Guidance.** After SG meeting 2, MCC spoke to colleagues to better understand what would be useful for planners at Argyll and Bute Council to know about MPAs. MCC said that they were interested in developing a framework that agrees the role of statutory consultees. MCC will write a brief and, along with AW and SC, arrange a follow up meeting so the project can be discussed further. JK expressed an interest in being involved in this project.
- **NLB infrastructure.** In meeting 1, AL identified raising awareness of existing NLB infrastructure and their potential use (e.g. using lighthouses for passive monitoring) as an opportunity. AL and AW have since been in discussions about how this could be approached and AL will draft a statement that can be widely distributed (e.g. to public authorities, research institutes etc.).
- **Management measures workshop.** SC and AW have been in discussions with Marine Scotland about developing a workshop that looks at the fisheries management measures

already in place for the MPAs. This project is still in the discussion stages, more information on this will be given at the next meeting.

- **Blue Carbon.** CMS prepared a summary paper detailing the work that is being done in Scotland with respect to Blue Carbon. AW said that there had been some confusion with the purpose of this paper and emphasised that the paper was prepared to explore what work had previously and is currently being done in Scotland and to provide the group with information. As work is currently ongoing and to avoid duplication, AW suggested that the project is not taken any further. SB agreed with the decision.
- **Lynn of Lorn recovery project.** At SG meeting 2, JD proposed a recovery project for the Lynn of Lorn flame shell bed ([see minutes from meeting 2](#)). AW said that this area is outside of an MPA and so is no longer being considered under MarPAMM. SC will give an update on this at the next meeting.
- **Sustainable Development Goals (SDGs).** There was no update to be given at the time on the project looking at the SDKs (JK). More information on this will be given at the next meeting.

ACTION POINT: MCC to write a brief about the framework Argyll and Bute Council is interested in developing and, along with AW and SC, arrange a follow up meeting to discuss the project further.

ACTION POINT: AL to draft a statement that raises the awareness of existing NLB infrastructure and the possible uses.

6. AOB

- SB highlighted that there are “swim with” operators that have voluntary codes but may need some support putting these into practice.
- SMD wanted the group to know about the pre-consultation engagement event that is taking place in Oban on the 18th February on the Inshore Fisheries Management measures for Priority Marine Features (PMFs) and MPAs. SC told the group she would be attending the event in Craignure on the 6th February.
- RM asked if businesses could display a sign that showed their support for MPAs. AW said that ALA had suggested a similar idea to AW with the use of a logo. AW and AC told the SG that this would be addressed at the next meeting.

- EW provided AW with feedback prior to the meeting, stating that any work done under MarPAMM needs to be cross referenced with Marine Scotland and other organisations to avoid duplication and to ensure it is not at odds with wider marine policy. EW also highlighted that we need to be cautious of the language and messages in our outputs so that they are completely factual not open to perception/subjective interpretation and that we need to remain mindful of the mediums used (e.g. Instagram) so to not exclude any stakeholders from engagement.

DRAFT

7. Summary of Action Points

Action Points	Person
Revise the minute from meeting 2 and add an action point to follow up with the SG member that raised the concern of creel entanglement.	AW
Request that SAMS publish the confirmed minute from meeting 2 and the draft minute from meeting 3 (VC) onto the MarPAMM website.	AW
Speak to SAMS about having a banner placed on the MarPAMM website's homepage so stakeholders can navigate to the Argyll page more easily.	AW
Look at other engagement opportunities	AW
Communicate feedback from the SG on the familiarisation day to SNH Tourism Officer, Theresa Kewell, who is helping to coordinate the day.	AW
Talk to MarPAMM comms team SAMS about the development of content for the launch of the leaflet that would encourage engagement.	AW
Write a brief about the framework Argyll and Bute Council is interested in developing and arrange a follow up meeting to discuss the project further.	MCC, AW & SC
AL to draft a statement that raises the awareness of existing NLB infrastructure and the possible uses.	AL
Distribution of a Doodle Poll to scope possible dates for SG meeting 5	AW

Appendix 1 – Summary of action points from meeting 2

Action Points	Person	Update
Request that SAMS (who manage the PR for MarPAMM) publish the minutes from meeting 1 and the draft minutes from meeting 2 onto the MarPAMM website	AW	Completed This was uploaded to the website on 1 st November 2019.
Distribute version two of the “Remit and Administration of Steering Group” to the SG for approval	AW	Completed This was distributed to the group on 16 th October 2019.
Continue to provide AW with digital information on where activities occur	ALL	On going
Continue to think about projects that could be developed as a result of MarPAMM-Argyll and work with AW to develop the project ideas in written format	ALL	On going
Continue to work on making the information provided in the presentations available.	AW	On going
Provide the SG with an update on entanglement project	AW	Completed This was distributed to the group on 8 th November 2019.
Work on a paper presenting the work being done on blue carbon and the potential to map the sources and sinks in Argyll	CM & AW	Completed This was distributed to the group on 7 th January 2020.
Work together to look at the targets for each goal and determine what we are already achieving	EB, JK & AW	On going
JH will consult with colleagues to determine whether or not we can obtain creel data submitted on the FISH 1 forms	JH	On going
Consult with colleagues at Argyll and Bute Council about what would be useful for planners to know about MPAs and feedback to AW for action	MCC	Completed MCC gave an update on this during the meeting (see Section 5).
Distribute paper referring to commercial inshore fishing being the contributory factor to the decline of the Port Appin flame shell bed	JD	On going

JD will work with the commercial inshore fishing liaisons (AMN, KMN, EW) and the Marine Scotland Compliance liaison (JH) to further develop the Lynn of Lorn flame shell bed recovery project and feedback progress to the SG	JD	This is currently being covered under the PMF review and will no longer be included in the project scope of MarPAMM-Argyll. An update will be given on the PMF review by SC at SG meeting 4.
Develop a plan on how the information package and training on MPAs for local tourism might be delivered.	AW	Completed This was distributed to the group on 7 th January 2020. AW gave a presentation on this during the meeting (see Section 4).
Explore Sitelink and get familiar with the site's capabilities and to have a think about how it could be improved/developed to make it more user-friendly	ALL	On going
Approach stakeholders associated with recreation and begin to form a recreation subgroup	AW	On going
Write a letter to the community councils informing them about the project in order to help promote engagement with the island communities and the project	AW	Completed This was sent on 10 th December 2019. AW will attend the Mid-Argyll, Kintyre and the Islands Community Planning Group in February 2020.
Engage with the WCIFG and Argyll FAs in order to promote engagement with the project	AW	Completed AW reached out to the WCIFG chair AMN in November and they agreed an appropriate way forward.
Distribution of a Doodle Poll to scope possible dates for SG meeting 3 to be moved into January and confirm SG meeting 3	AW	Completed The poll was distributed to the group on 16 th October 2019. The date change was confirmed with the group on 8 th November 2019.