



## STEERING GROUP VC - AGENDA

**Date:** 31<sup>st</sup> January 2020 - **Location:** Video Conference Call

Time	Item	Lead
09:30	Welcome and apologies	Andrew Campbell
09:35	Confirmation of minutes from meeting 2	Andrew Campbell
09:40	Updates from previous meeting	Amie Williams
09:50	<p><b>Feedback session 1:</b> Development of the MPA information package and training project and Year of Coast and Waters (YCW) Familiarisation Day</p> <p><i>Amie will present on the progress made towards developing the MPA information project aimed at the tourism and recreation industries that was approved at the last meeting. The SG will be asked for their input on the development of the project and the proposed timeline.</i></p> <p><i>Amie will also talk about a Familiarisation Day that will take place in Argyll as part of the YCW 2020.</i></p>	Amie Williams
10:35	<p>Update on other project proposals</p> <p><i>This will be an opportunity for members to give an update on current project proposals and for new proposals to be considered.</i></p>	All
10:50	AOB	Andrew Campbell
10:55	<p>Project Officer's tasks between now and the next meeting</p> <p>Agreed tasks for Steering Group members</p>	Amie Williams
11:00	<b>FINISH</b>	